

River Through Time

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Merchant / Sutler /Trader Application

Location: Heritage Park, Coldwater, MI

Date: May 24-27 2019 (Education day is Friday)

Time: Friday 9-3, Saturday 9-4, Sunday 9-4, Monday 8:30am parade

Set up: Thursday May 23rd anytime. By 8am Friday or 8am Saturday. NO setups allowed after 8am.

Tear Down: 4 Pm. Sunday, or Monday anytime. No sales allowed on Monday.

Fees: \$25.00 per space - \$10.00 blanket Trader. Make check payable to **River Through Time** and mail it, with your completed and signed contract, to the address above. NO REFUNDS, unless space is not available, or contract is rejected. Your cancelled check is your receipt. All signed contracts must include full payment of fees to be accepted. Contracts should be returned by April 1st. to guarantee a space. After this date, all remaining spots will be filled at random.

All Set-ups must be completed by 8:00 am Friday or 8:00 am Saturday **ALL VEHICLES MUST BE REMOVED FROM THE AREA** by these times. No set-up is permitted after these times. **No tear down is permitted until after 4:pm.** All boxes and containers must be kept out of sight. Tables must be covered to the ground on all visible sides. NO plastic items may be displayed outside of Tents. Pre -1840, no plastics are to be sold nor seen. **ALCOHOLIC BEVERAGES ARE PROHIBITED.**

We reserve the right to limit the number of merchants/ sutlers/ traders, as well as limit the number of repetitive items being sold. We reserve the right to have any item not deemed appropriate removed and kept out of site. **NO vehicles** may be in the park before **4pm**. This is for public safety. **All participants must be in timeline appropriate attire during public hours.** No fees or payments will be made nor returned to those expelled for not following these rules. **Wood, Water, Restrooms and Porta Johns on site.**

We will have a catered meal at 5 p.m. on Saturday. For those wishing to join us meal tickets are \$5.00. Our evening meal will be followed by a USO dance from 7-10 p.m

The Merchant / Sutler/ Trader agrees:

1. That they are an independent contractor and not an agent for River Through Time or it's committee.
2. That they are solely responsible for the good nature and satisfactory quality of the products or services provided.
3. That they will not hold River Through Time Committee, agents, volunteers or the City of Coldwater liable for theft and/or vandalism.
4. They hereby indemnifies and holds River Through Time and its committee, agents, volunteers and the City of Coldwater harmless for any liabilities, loses, damages, claims or lawsuits brought against the Merchant/ Sutler/trader
5. All participants, their employees and family members who attend must fill out a **waiver of liability form.**

Name _____ Bunsiness name _____

Address _____ City. State &Zip _____

Phone _____ Email Address _____

ITEMS BEING SOLD _____

Board must approve all items being sold. Use additional paper if needed. No beverage sales by merchants allowed at our event.

What Will you be bringing for your space: Tent _____, Awning _____ Wooden Structure _____, Other _____ tents / Awnings must be white canvas

SPACE REQUIREMENTS Number of spaces (includes ropes, awnings, stakes) _____

Merchant/Sutler \$25.00 per space _____ **Trader \$10.00** _____

ABSOLUTLY NO WHEELED STRUCTERS WITHOUT PRIOR BOARD APPROVAL!

Signature of Sutler _____ License# _____ Date _____